

Chronic Wound Care Management and Research

Author guidelines/information for authors

Table of Contents

<i>Submit an article</i>	2
<i>Author checklist</i>	2
Checklist	2
Submission process	3
Article type	3
Editorial policy	3
Conflict of interest	3
Ethical approval.....	3
Informed consent	4
<i>Journal requirements</i>	4
Abstract	5
Headings	5
Article structure	5
Conclusions	5
Additional requirements	6
References	7
<i>Completing your submission</i>	8

Submit an article

Chronic Wound Care Management and Research (CWCMR) welcomes contributions on all aspects of wound care, from randomised controlled trials (RCTs) and systematic reviews, to case series, studies and commentary pieces. Our editors and the supportive review process provide authors with constructive advice on how to improve the quality of the articles submitted.

Please note that currently the journal does not accept animal studies.

Chronic Wound Care Management and Research will not accept material submitted to, or published by, other journals or books.

If you have any queries relating to potential articles or the submission process, please contact the editor at editor@cwmar.com.

Author checklist

If the manuscript does not meet these requirements, it may not be accepted at CWCMR.

Checklist

- Sign copyright form - form should contain the journal EM number XXXX.XXXX which is generated and assigned to an article upon submission
- Check and adhere to submission specifications (including ethical approval and patient consent)
- Upload all the documents on the editorial manager portal (title page, manuscript, tables/graphs and images)
- Ensure that images are high-resolution (300dpi minimum). Product images/images taken from other publications should have the permission of the manufacturer/original authors
- Ensure that figures which include patient images - should be sent as separate files (jpegs or tifs) and patient consent/ethical approval should be clearly declared within the manuscript [if not required - this should also be noted]
- Vancouver referencing style used and citations ordered numerically within the text

Submission process

1. Submit article to CWCMR's editorial manager portal
2. Articles should be submitted as Microsoft Word files as with details above.
3. Articles should be **double-spaced** and **pages should be numbered. All tables and figures should be included and numbered**, as well as cited in the text.
4. For purposes of confidentiality, **author identification should only appear on the title page** which will be omitted during the peer-review process.
5. You will **receive proofs for correction and approval before publication**.

SerenaGroup, publishers of CWCMR, will hold copyright of all articles published. Please see the policy manual for more information.

Article type

Please ensure that you have selected the correct article type, e.g. original research, review, case study etc.

For **case studies, case series and clinical practice articles** please refer to the [STROBE checklists](#) for what information to include.

For **RCTs**, please send a checklist and flowchart in accordance with the [CONSORT](#) guidelines. Please submit the checklist as a supplementary file and the flowchart as Fig 1 in the manuscript.

For **systematic reviews** please follow the guidance provided by [PRISMA](#).

Editorial policy

Conflict of interest

It is the journal's editorial policy to **ask authors to declare any conflict of interest**, including any possible interest, financial or otherwise. If this is applicable, please provide a statement when prompted during the submission process and include in the manuscript (blinded) and full details on the title page (unblinded).

Ethical approval

Please ensure that anything you submit conforms to the requirements for manuscripts submitted to biomedical journals, and that the Committee on Publication Ethics (COPE) guidelines on good publication practice are adhered to. For more information, visit: www.icmje.org/index.html and www.publicationethics.org.uk

Research on human subjects

All research using human subjects must conform to the guidelines set out in the Declaration of Helsinki, and statements to this effect included in the 'methods' section of the submission (blinded) and full details on the title page (unblinded). Institutional ethical approval must have been obtained before commencing the research, and statements to this effect included in the manuscript (blinded) and full details on the title page (unblinded). **This statement MUST include the IRB (Institutional Review Board)/Research Committee approval number.**

Research on animal subjects

All research using animal subjects must adhere to the welfare standards set out by the appropriate body in the country where the research is carried out. Institutional ethical approval must have been obtained before commencing the research, and statements to this effect included in the manuscript (blinded) and full details on the title page (unblinded).

This statement MUST include the IRB (Institutional Review Board)/Research Committee approval number.

Informed consent

Where there is an unavoidable risk of breach of privacy (e.g. in a clinical photograph or in case details) the patient's written consent, or that of the next of kin, to publication must be obtained. Authors are responsible for seeking patient consent prior to the start of the study. A statement in the 'methods' section must explicitly state that this was sought.

Where patient consent was not obtained/required, a statement on why should be submitted, and where patient photographs are included (and especially if accompanied by patient case details), then confirmation of permission to publish photographs also needs to be provided.

Journal requirements

Word count:

Original Research/Review/Case Study/RCT's up to 9000

Letters to Editors: 1200

Guest Editorials: 700

Commentary pieces: up to 2500

Documents to upload

Title page: The title page, which must be submitted as a separate file from the main manuscript, should include the following information: title, author details, abstract, acknowledgment, conflict of interest statement, ethics statement, consent IN FULL.

The title page should be a separate file – this will be uploaded first on our submission site and this will automatically populate these fields for your submission, making it a more straightforward process.

Anonymous manuscript: This document must contain the full text of the article including the abstract, keywords, key points and references (please see below). **It must not contain any information that could identify the author(s).**

Tables and figures included in the article must be uploaded as separate files even if they are already included in the original manuscript document.

The journal does not publish appendices; however, authors can provide this to readers upon request.

Abstract

An abstract of between **100 and 250 words** must be submitted, giving a brief outline of the content of the article, including major findings. This is a summary of the entire article, not an introduction. For research articles, the abstract should be structured in the following sections: Aims, Method, Results, Conclusion.

Headings

Relevant **subheadings should be used** to structure the article. This will improve readability and ease of reference.

Article structure

Abstract, introduction, method, results, discussion, limitations and conclusion.

Conclusions

Your conclusions should be **succinct and logically ordered**. Identify gaps in present knowledge and suggest future initiatives. Do not repeat what has previously been mentioned in the discussion, nor repeating the mention of results.

Additional requirements

Keywords

Please provide 5–6 searchable terms.

Open-ended reflective questions

Please supply 3–5 questions based on your article that readers can use for reflective notes or discussion.

Tables and figures

Figures (illustrations, graphs, bar charts and photographs) and tables (information listed in a boxed off row-and-column format) are **popular with readers and are encouraged**:

1. Please clearly indicate the number of the figure or table in the text of the article and on the figure/table.
2. Graphs, bar charts, etc. must have all percentages/numbers clearly marked on them.
3. Photographs must be supplied electronically. Please ensure that the images are high-resolution (300dpi minimum). They must not be embedded in a Word document or PowerPoint presentation.
4. You must have written consent to publish photographs of patients and/or their conditions. Please indicate that such consent has been obtained in your submission.
5. Any images that you have not taken or created yourself will be subject to copyright restrictions. It is the author's responsibility to obtain permission from the copyright holder (which may be the author/photographer or publisher) before submission. Images acquired from the internet cannot be used.

Abbreviations and units

Abbreviations are acceptable as long as they are **defined at first mention**. **SI units should be used**, except for the measurement of blood pressure (mmHg) and haemoglobin (g/dl).

Guidance on statistics

Statistical advice should be sought before data collection. Please provide full results of any tests used, giving complete test results (test statistic, degrees of freedom, p-value). Appropriate indicators of error or uncertainty, such as confidence intervals, should also be given. Include power calculations if appropriate and give the name and version of any software used.

References

In the text

The journal uses **Vancouver referencing**. References numbers in text: punctuation goes before superscript reference number. For example:

- This vulnerable patient group.²
‘the tissue in which they occur results in a predictably slow or difficult course of healing.’⁴
- independent risk factors such as:⁵⁻⁸
The findings were supported by Migdal et al.,³⁴

In the reference list

4. Print the names and initials or all authors for references with four authors or fewer; for five or more authors, print the first three and add ‘et al.’

Black B, ...

Black B, Green G, ...

Black B, White W, Green G, Brown B, ...

Black B, Abel C, Tan T. et al. ...

5. Journal articles: The sequence is: author(s); title; journal; year; volume; issue; first and last page numbers. The layout and punctuation are:

Blogg F, Smith J, Doe J. et al. Wound care research. J Wound Care 2012; 21(8): 23–32.

Please also include DOIs.

6. Book with personal author:

Ellis H. Lecture Notes on Psychiatry (5th edn). Blackwell, 1980.

7. Book with editor(s):

Scott H, Brown B. (eds). Histocompatibility Testing. Vol 5. Raven Press, 1973.

8. Chapter in a book:

Samuels B. Pulmonary complications of AIDS. In: Rand A, Long B. (eds). Management of AIDS. Butterworth, 1979.

9. Internet references: are acceptable, provided that they are official publications or comprise reliable, evidence-based information. The sequence is the same as for journals and books. The year should be the date the document was published online (if available). Include the full web address that takes you directly to the document (or as close as possible), and state the date that you accessed it, e.g.:

Department of Health Agenda for Change: Proposed Agreement on Modern Pay and Conditions for NHS Staff. 2003

www.doh.gov.uk/agendaforchange/proposedagreement.htm (accessed November 2003).

10. Unpublished papers that have been submitted for publication but have not yet been accepted may not be referenced. They should be cited in the text as ‘unpublished observations’. Similarly, ‘personal communication’ should be inserted in the text in parentheses.

11. Unpublished papers that have been accepted for publication but are not yet published may be included in the reference list, using ‘in press’ where appropriate.

12. references relating to websites/magazines/online articles should contain the full weblink

Please ensure that **the reference list is under the subheading ‘References’** and **any formatting from reference managing systems (e.g. EndNote or Reference Manager) has been removed.**

Please ensure references and citations are correct and the latter are presented in **numerical order** within the text. otherwise, the article may be sent back to the author.

Completing your submission

Please note that your submission is not complete until you have viewed and approved the PDF version of your article and received an email confirmation of completed submission.